

## Adult Leader Application

### Grace Gives Back | May 1, 2017

Thank you for volunteering your time with us for Grace Gives Back, a day of service, on May 1, 2017 from 8 a.m. to 3:15 p.m. Adult Leaders are crucial to the safety and success of the day. Each student group of 6-8 students from grades 5-12 will be paired with at least two adult leaders. Adult leader responsibilities are to:

- Transport students between Grace Academy and their service location.
- Supervise the physical safety and well-being of each student.
- Act in the best interest of student safety and well-being, which may include responding to emergency situations.
- Represent Grace Academy's Christian mission and maintain its positive image in the community.
- Lead prayer and reflection times with the students.

**Please complete all of the information below and return to Kimber Morgan by Wednesday, April 26.** There will be a mandatory Leader meeting on Thursday, April 27 and Friday April 28 at 3:30 p.m. in the gymnasium. Leaders should attend one of the meetings to review expectations and tasks for a successful day of service.

### Leader Information

**Name:** \_\_\_\_\_

**Cell phone** (for potential use on May 1): \_\_\_\_\_

**Email address:** \_\_\_\_\_

**T-shirt size (please check one):**    \_\_\_ S    \_\_\_ M    \_\_\_ L    \_\_\_ XL    \_\_\_ 2XL    \_\_\_ 3XL

### Vehicle/Insurance Information

**Driver's License #:** \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_

**Policy #:** \_\_\_\_\_

**Car Make and Model:** \_\_\_\_\_

**Car passenger capacity:** \_\_\_\_\_

**Maryland clearances:**    Yes \_\_\_\_\_    No, but will complete by April 24 \_\_\_\_\_

If you have not completed your state clearances, please log on to

[MinistryOpportunities.org/GraceAcademy](http://MinistryOpportunities.org/GraceAcademy) and submit the online form by April 24.

### Statement of Understanding

(continued on back)

I understand I must be at least be 18 years of age to participate as an adult leader for Grace Gives Back and verify that I am at least 18 years of age.

I understand that it is my responsibility during this activity to supervise the safety of the students in my care, represent Grace Academy's Christian mission and maintain its positive image in the community. I agree that I will, to the best of my ability, act in the best interest of student safety and well-being and understand this may include addressing misbehavior and emergency situations during this activity.

I understand that I volunteer my time and use of my vehicle, of my free will, and will hold harmless Grace Academy— its staff, faculty, students, volunteers and board of directors in the event of an injury to myself or damage to my vehicle or other property. I understand Grace Academy— its staff, faculty, students, volunteers and board of directors share no responsibility in the payment of medical fees or property damage incurred during the time of this activity.

I understand and agree to adhere to the above expectations and responsibilities.

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Adult Leader Signature

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Date